



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JULY 18, 2007

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 PM by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Harlow, Spencer

**Commissioners Present:** Commissioners Kirkorn, McGovern, Mason, Rivera, and Siersema were in attendance.

**Others Present:** David Webb, Acting Director of Public Works - Operations  
Travis Hopkins, Acting Director of Public Works – Engineering  
Bob Stachelski, Transportation Manager  
Bill Janusz, Principal Engineer  
Todd Broussard, Principal Engineer  
Ken Dills, Principal Analyst  
Jason Churchill, Supervisor, Streets/Facilities  
Dave Dominguez, Manager, Facilities & Concessions  
Linda Daily, Principal Analyst  
Joyce Greene, Administrative Assistant

**Guests:** Mohan Char, LAN Engineering  
Robert Price, LAN Engineering

## MINUTES

Motion by Commissioner McGovern, seconded by Commissioner Mason to approve the minutes of June 20, 2007.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 2 (Harlow, Spencer)  
ABSTENTIONS: 1 (Kirkorn absent June 20, 2007)

## PRESENTATIONS-COMMENDATIONS

None

C-1'

## ORAL COMMUNICATIONS

None

## DIRECTOR'S ITEMS

- E-1. Follow-up on Revised Residential Street Tree Petition Process – Dave Webb informed the Public Works Commission the Residential Street Tree Petition process was revised as directed by City Council on August 7, 2006. On February 5, 2007, the City Council approved the revised process to maintain equity of the prior list while creating a new list according to relative need. The two lists were provided. Future funding will be split evenly between the two lists until the old system of "date received" list is exhausted. Discussion held.

Commissioner McGovern expressed concern over the length of time it will take to make all the repairs and feels repairs should be a top priority in funding.

Commissioner Spencer arrived at 5:05 p.m.

## INFORMATION ITEMS

- E-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information. Discussion was held on various projects.
- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information.
- F-3. Citywide Bridge Study – Todd Broussard introduced the item and gave background on the firm who prepared the study, LAN Engineering. He then introduced two members of the firm, Messrs. Char and Price, who gave the presentation accompanied by a PowerPoint. All 36 bridges in the city are eligible for Bridge Preventative Maintenance Plan (BPMP) funding and 6 are eligible for rehabilitation or replacement funding.

During the evaluation process all bridges were first ranked by criteria and then a field review was conducted of all bridges. The bridge inspections are conducted in accordance with HAW requirements. After the field review was completed, the final ranking was calculated.

Travis Hopkins summarized what the study accomplishes and the direction the City can take with the information available. Caltrans maintains the

list of bridges and ownership of each bridge. Agreements are being researched to determine maintenance responsibility of bridges that may be County owned. Discussion held.

## ADMINISTRATIVE ITEMS

- G-1. Brookhurst Street Median Landscape Enhancement, CC 1288 – Todd Broussard made the presentation. Federal TEA grant funds in the amount of \$370,000 are available to construct landscape and hardscape improvements along the east side of Brookhurst Street, between Cutty Sark Drive and Kamuela Drive, and the north side of Yorktown Avenue between Brookhurst Street and Mauna Lane within the existing frontage road median islands. Matching funds are available from Gas Tax and CDBG monies for the balance of the project cost to total \$574,000.

Motion by Commissioner Rivera, seconded by Commissioner Kirkorn to recommend the Brookhurst Street Median Landscape Enhancement, CC-1288 to City Council.

|              |                     |
|--------------|---------------------|
| VOTE:        | The motion carried. |
| AYES:        | 6                   |
| NOES:        | 0                   |
| ABSENT:      | 1 (Harlow)          |
| ABSTENTIONS: | 0                   |

Commissioner Harlow arrived at 5:45 p.m.

- G-2. Sewer Service Charge Adjustment for 2007/08 – Ken Dills gave a PowerPoint presentation. The Huntington Beach Municipal Code requires an annual adjustment to the Sewer Service Charge that reflects the annual percentage adjustment in the Consumer Price Index for all Urban Consumers (CPIU). The calculation for the new rate includes the CPIU increase of 2.9%.

The City Attorney has opined that local governments are required to seek property owner approval prior to increasing water or sewer rates based on the outcome of recent court decisions related to Proposition 218. Therefore, public vote approval is required before a rate increase can take place.

Discussion held on various components of the Sewer Service Fund Annual Performance Audit. Commissioner Mason requested an overview of the \$20 million total cost for upgrades to the Utilities Operations Yard be presented at the next Public Works Commission meeting.

C-13

Motion by Commissioner Mason, seconded by Commissioner Rivera to recommend City Council approve the proposed sewer service charge adjustment.

VOTE: The motion carried.

AYES: 7

NOES: 0

ABSENT: 0

ABSTENTIONS: 0

- G-3. Capital Improvement Program Fiscal Year 2007/08 – Travis Hopkins presented the item with a brief overview. He then pointed out the new appropriations for 2007/08 and reviewed the continuing appropriations and projects started this fiscal year and continuing next fiscal year.

Dave Dominguez, Community Services Facilities and Concessions Manager, Travis Hopkins and Linda Daily were available to answer questions from the Commission.

Commissioner Mason inquired about the Banning Library. Travis Hopkins responded the project is in the study for this year.

Commissioner Mason inquired about the proposed gun range for the Police Department. Only preliminary study costs are currently represented. Estimates for the projects have not been determined as the location and inclusive items have not yet been determined.

Commissioner Kirkorn inquired about Magnolia Street sidewalks noting sidewalks were budgeted in the amount of \$250,000 in 2005/06 and \$310,000 in 2006/07. His question was, are these funds set aside when budgeted. Funds are allocated and set aside until adequate funding is available. All previously allocated funds are now being used for the project. It was noted these are Redevelopment funds.

Commissioner McGovern complimented staff on the preparation of the report saying he found it very helpful. He then inquired about the Police Heliport Landing Pad Improvement project noting the project spans a 4-year period and inquired why. Mr. Hopkins responded the Police Department requested the project be listed but it is currently unfunded and will be reevaluated next year.

Commissioner Harlow asked how the CIP is put together and asked if it is a "wish list" from the City Administrator. Mr. Webb responded some projects are generated from the Master Plan or special funding. He then explained the process of the preparation of the CIP. Once prepared, the plan is then reviewed by the City Council as a component of the budget

and any additional projects of the City Council are added. Mr. Webb noted the CIP always lists more needs than there are funds available for projects.

Motion by Commissioner Mason, seconded by Commissioner McGovern, to recommend the proposed FY 2007/08 CIP to the City Council.

VOTE:           The motion carried.  
AYES:           7  
NOES:           0  
ABSENT:        0  
ABSTENTIONS: 0

### **WRITTEN COMMUNICATIONS**

None

### **COMMISSIONER COMMENTS**

The August meeting will be held in the City Council Chambers at 5:00 p.m. At the conclusion of the meeting, an informational tour of the Utilities Division will be available to the Commissioners.

Commissioner Mason inquired on the status of the pier inspection. Jason Churchill responded the inspection is expected to be complete by the end of summer.

Commissioner McGovern complimented the department on the signage regarding the use of illegal fireworks within the city over the 4<sup>th</sup> of July holiday.

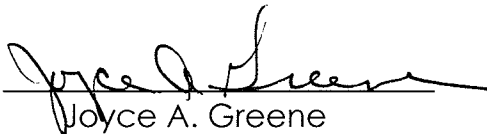
Commissioner Kirkorn inquired about the status of the trimming of palm trees in the city. Mr. Webb responded due to funding issues and scheduling the palm tree trim schedule is running behind.

### **ADJOURNMENT**

The next meeting is scheduled for Wednesday, August 15, 2007, 5:00 PM, City Council Chambers. The meeting adjourned at 6:30 PM.

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Michael Siersema  
Chair

  
Joyce A. Greene  
Administrative Assistant